

**BENEFITS AND PROGRAM ADMINISTRATION ASSIGNMENT MATRIX**  
**As of February 1, 2008**

PRIORITY	SUBJECT	DATE OF ASSIGNMENT	STAFF	STATUS
1	Retirement Planning Fairs	April – November 2008	CSED, MBSB, HBB, LTC, PAOF, INVO, HLP, DPA, Social Security, Retiree Associations	Event schedule (attached) has been completed and participants have been confirmed. An agenda item including all details will be presented in March.
1	VFF Transfer	Legislation SB 581 (Stats 2007, Ch. 651)	MBSB, JLVO, LEGO, ISFO, ITSB, OSSD, OFAS	<ul style="list-style-type: none"> <li>▪ 1/29/08 – Security (SEIA) and non-disclosure agreements approved.</li> <li>▪ 1/30/08 – Delivered paper files and electronic data by bonded courier to the offices of SCFEWBC.</li> <li>▪ 3/1/08 – Deadline to transfer the assets of the VFLSAS to the new custodian.</li> <li>▪ 3/3/08 – Audit of VFLSAS program to begin.</li> </ul>